

ZOOM VIRTUAL MEETING ROOM SYSTEM

Before starting, please watch carefully the tutorial JOIN A MEETING and follow the instruction available at <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>

JOIN A ZOOM MEETING on PC (*preferred for the lectures, mandatory for the examination*):

1. You will receive a precise schedule of the online teaching activity, resembling the expected timetable. Modifications will be anticipated and posted in the Moodle Platform. Click in the link indicated for the specific teaching activity and download the file ZOOMUSLAUNCHER.ZIP to start ZOOM;
2. Click on the file and install the "LAUNCHER". It will take few seconds. Be sure that your video and audio are properly working;
3. If the Host did not start the meeting, yet, you will be asked to wait with the following message "Please wait for the host to start this meeting". Students will not be admitted after the lecture's begin;
4. When the meeting starts, please join with "JOIN YOUR AUDIO" using your SURNAME and NAME. The video option should be activated upon request from the chair;
5. You will be admitted by the chair to participate at the meeting, watching and listening to the lecture, having the possibility to ask questions via the ZOOM Chat. Under request, a student can be included also in video/audio modality so to discuss directly with the lecturer, sharing his/her intervention with all the other students.

Specific instructions will be provided when the ZOOM meeting platform is utilized for the implementation of the Multiple Choice Questions' Test.

JOIN A ZOOM MEETING BY MOBILE (not feasible for examination)

1. Download from the STORE (playstore, ios etc) the ZOOM Cloud Meeting app;
2. Login with your user name and password;
3. Click on the link referring to the specific lecture that will be available in the Moodle Learning Platform;
4. You will be probably asked for the permission to use your mobile video and audio options, that you shall accept;
5. You can use the ZOOM chat to ask questions to the lecture.

MICROSOFT TEAMS VIRTUAL MEETING ROOM SYSTEM

All enrolled students have the free access to several Microsoft365 instruments, including Microsoft Teams. Specific instructions are available in the University website or in the Microsoft website (<https://www.microsoft.com/en-us/education/products/teams>).